



RECYCLING POLICY

As a company we are conscious of the need to preserve resources, minimise waste and reduce the impact on the environment. Consequently, we have introduced and adopted the following environmental and recycling initiatives.

On Site

- On any of our sites any waste that can be recycled will be carefully disposed of at proper recycling facilities.

In the Office

- The latest PC equipment with power-saving facilities is specified, in order to reduce power consumption.
- Surplus IT equipment such as old PCs or peripherals is donated to suitable "homes" if it may help with training or education.
- Obsolete items are recycled in accordance with prevailing legislation, in order to minimise landfill waste and the build-up of heavy metals.
- Used toner and inkjet cartridges are suitably stored to be recycled to support local schools or charities wherever possible.
- Waste paper, where not confidential, is also recycled as is cardboard and packaging.
- Wherever possible, waste is separated out into its constituent parts for recycling.

Waste Management

The Company shall follow the Waste Management Planning established for any given project. Waste minimisation which includes education, reduction, re-use and recycling is at the heart of our overall strategy and we shall ensure that:

- Material scheduling prior to delivery optimise deliveries where practicable
- Re-use of unavoidable surplus materials and arising on site where feasible
- Good handling, protection and housekeeping to avoid damage to materials
- Recycling of packaging materials where feasible in accordance with supplier's instructions and any Producer Responsibility Obligations (Packaging Waste) Regulations 2007 (as amended)

Where it is unavoidable to produce waste it shall be:

- Appropriately handled
- Segregated where feasible to aid recycling
- Promptly placed in the appropriate disposal area, stockpile or receptacle

Name... Jackson Hall.....

Signed... Hall.....

Position... Co-Manager, Director.....

Date... April 2023.....

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